

**ASSOCIATION OF CITIZENS CENTER FOR CIVIL COMMUNICATIONS CCC  
SKOPJE**

**STATUTE**

(translation)

Skopje, May 23, 2023

Pursuant to Articles 18 and 23 of the Law on Associations of Citizens and Foundations ("Official Gazette of the RM" No. 52/2010, 135/11 and 55/2016 and "Official Gazette of the RNM" No. 239/2022) and the Statute of the Association of citizens Center for Civil Communications CCC Skopje, the Assembly of the Association on its session held on May 23, 2023 in Skopje enacted the following:

## **STATUTE OF THE ASSOCIATION OF CITIZENS CENTER FOR CIVIL COMMUNICATIONS CCC SKOPJE**

-consolidated text-

### **I. GENERAL PROVISIONS**

#### **Article 1**

The name of the association is: Association of citizens Center for Civil Communications CCC Skopje. The short name is CCC. The name of the association in English is Center for Civil Communications, and the short name in English is CCC.

#### **Article 2**

The association's seat is in Skopje, on Koco Racin Boulevard No. 26-1/2.

#### **Article 3**

The association of citizens CCC (hereinafter: CCC) is a non-profit, non-governmental and non-partisan organization, founded with free association of the citizens aiming to implement, protect and bring into accord their mutual interests and believes, as well as for implementation of the following activities:

1. development, improvement and support of the communication among all societal factors in the Republic of North Macedonia, especially between the citizens and public authorities at all levels;
2. improving the education and information of citizens in compliance with the contemporary social needs;
3. monitoring and analyzing the economic and socio-political processes in the country and proposing measures for their improvement;
4. supporting and developing the media, as well as the media coverage of the processes of greater social significance;
5. training on improving the skills of the journalists and other media professionals for better quality of informing of the citizens;

6. supporting and affirming the processes of decentralization and economic development and prosperity in the Republic of North Macedonia;
7. supporting and affirming the process of integration of the country to the European Union;
8. promoting country's cultural values, characteristics and specifics, and
9. implementing other activities, according to the Law.

#### **Article 4**

CCC shall exercise its goals, objectives and activities in accordance with the Constitution of the Republic of North Macedonia, the Law and this Statute.

#### **Article 5**

CCC has a status of legal entity.

#### **Article 6**

Pursuant to the Statute and legal provisions, CCC may found limited liability companies and stocks companies with the aim to achieve its goals, interests and activities, as well as for financing of the functions determined by the Statute.

#### **Article 7**

CCC is organized and acting on the territory of the Republic of North Macedonia.

#### **Article 8**

CCC has its stamp and a seal.

The stamp has round-shaped form and it consists the name of the association: Association of citizens Center for Civil Communications CCC Skopje.

The seal has a rectangular form and consist of the following text: ASSOCIATION OF CITIZENS CENTER FOR CIVIL COMMUNICATIONS CCC SKOPJE, with number, date and place.

## **II. VISION, GOALS AND OBJECTIVES OF THE ASSOCIATION AND THE MANNER FOR THEIR IMPLEMENTATION**

#### **Article 9**

The citizens have gathered in CCC for implementation of a wider mutual interest.

CCC's vision is that it is a recognized social actor in the democratization of Macedonian society, better information of citizens and transparent and responsible governance.

The specific goals and objectives of CCC are the following:

1. to develop, improve and support the communication among all societal factors in the Republic of North Macedonia, especially between the citizens and public authorities at all levels;
2. to improve the education of the citizens in compliance with the contemporary social needs;
3. to monitor, analyze and improve social processes in the country and the region in the areas of anti-corruption, good governance, euro-integration, media and economic development;
4. to support and develop the media, as well as the media coverage of the processes of greater social significance;
5. to train and improve the skills of the journalists and other media professionals for better quality of informing of the citizens;
6. to support and affirm the processes of decentralization and economic development and prosperity in the Republic of North Macedonia;
7. to support and affirm the processes of the integration of the country to the European Union;
8. to conduct activities for decreasing the corruption and improving the good governance;
9. to promote country's cultural values, characteristics and specifics, and
10. to implement other activities, in accordance to the Law, this statute and CCC's acts.

### **Article 10**

CCC shall accomplish these goals and objectives through:

1. organizing and conducting various forms of communication among all societal factors;
2. organizing and conducting research, monitoring and analyses;
3. organizing and conducting training, workshops and other educational activities in different areas;
4. organizing and conducting seminars, debates, conferences and similar events;
5. maintaining direct contacts with the citizens;
6. proposing measures to competent authorities and institutions for the promotion of policies and practices and advocacy for their application;
7. preparation and submitting of different informative and educational materials;
8. conducting other activities in the area of economics, media, communication, local government, anti-corruption and similar, and
9. any other manner according to the Law, this Statute and CCC's acts.

## **Article 11**

CCC goals and objectives shall be accomplished only in a manner and under conditions set forth in applicable legislation of the Republic of North Macedonia.

## **III. MEMBERSHIP IN THE ASSOCIATION**

### **Article 12**

Every person, having a citizenship of the Republic of North Macedonia or a foreign citizenship, who shall voluntarily join under a written statement, can become a member of CCC.

CCC membership shall be acquired upon application that shall be returned after her/his dismissing or termination of membership.

An admission for membership shall be awarded only upon invitation by CCC Assembly.

CCC shall keep records of its members and members of the bodies which shall be updated at least biannually.

CCC guarantees anonymity of personal data to the members who shall require that.

### **Article 13**

Each CCC member has a right to elect and be elected in the CCC bodies, to participate in the work and to contribute in the development and popularization of its activities.

Every member may voluntarily withdraw from CCC.

### **Article 14**

A member can be excluded from CCC membership in the following cases:

1. if the member acts contrary to the CCC goals and objectives;
2. if is convicted for a criminal offence to imprisonment;
3. if makes a grave violation of the provisions of the CCC Statute or other by-laws, or acts contrary to the Law on Associations and Foundations;
4. if doesn't participate in the work of CCC and doesn't contribute for its affirmation and development;
5. if refuses collaboration with other members or doesn't act according to the decisions of the Association's bodies; as well as
6. in other cases, regulated by the Law and CCC's acts.

CCC membership shall end in the following cases:

1. upon own request;
2. upon exclusion from membership due to reasons mentioned in paragraph 1 of this article;
3. if he/she become permanently disabled for exercising his/her duties; and
4. in other case regulated by the Law and CCC's acts.

#### **Article 15**

The members of CCC have the following obligations:

1. to pay membership regularly;
2. to attend meetings;
3. to participate in the activities for carrying out the program of CGK;
4. to carry out other activities which shall be passed to them, and in accordance with the legal regulations, the Statute and CGK's acts.

### **IV. REPRESENTATION OF THE ASSOCIATION**

#### **Article 16**

The President of CCC represents and acts on its behalf, according to the authorizations stipulated in the Law, this Statute and CCC's acts.

### **V. TRANSPARENCY AND PUBLICITY OF THE WORK**

#### **Article 17**

The work of CCC is public.

The publicity shall be made through regularly informing the members and public on the work and activities of CCC, as well as making insight in carrying out of the program determinations and submitting reports for the activities to the CCC bodies.

CCC publishes the annual narrative report and the annual financial report on the website or otherwise makes them available to the public no later than April 30 of the current year, for the previous year.

## **VI. FINANCING OF THE ASSOCIATION**

### **Article 18**

CCC shall provide its finances from the following resources:

1. membership fees;
2. founding stake;
3. contributions;
4. donations;
5. gifts (in cash, goods and ownership rights);
6. profit-making activities;
7. rents and leases;
8. income from investments, dividends, interest and loans;
9. other services, as well as
10. other resources in accordance with the Law, this Statute and CCC's acts.

### **Article 19**

CCC shall use and dispose with the funds provided under above mentioned article in accordance with the Statute and other applicable legislation.

### **Article 20**

The bodies of CCC shall decide for use and disposal of the funds, in accordance with the competences set up in the Statute and CCC's acts.

The funds are used to achieve CCC's goals determined by this Statute and the work program.

Members of CCC's bodies shall undertake measures for economical and purposeful use of funds, with care and in accordance with the principles of good governance, in the interest of CCC, and above personal interests.

### **Article 21**

CCC adopts Annual financial plan on revenues and expenditures.

The Financial plan consists of the revenues provided pursuant to the Article 18 of the Statute, as well as expenditures for its activities, salaries and benefits for employees, common spending for the employees, running costs for the work and other expenditures connected with its work.

## **Article 22**

The financial year of CCC is from January 1 until December 31. The first financial year starts on the day of registration, and the last one finishes on the day of termination of the work.

## **VII. MANAGING WITH THE ASSOCIATION**

### **Article 23**

CCC is managed by the members, directly or through their representatives in the bodies.

The representative has the following rights and obligations:

- to elect and be elected in the CCC bodies;
- to propose solution for the matters of common interests;
- to act towards the development and improvement of the activities arising from the Statute, program goals and objectives, and from the adopted decisions and conclusions;
- to carry out entirely the provisions from the Statute and the program activities;
- to represent CCC's interests and views;
- to require, if needed, an expert opinion and other assistance from the field for which CCC was founded,
- to carry out other activities regulated by the Law, this Statute and CCC's acts.

## **VIII. BODIES OF ASSOCIATION**

### **Article 24**

CCC has the following bodies:

1. the Assembly;
2. the Managing Board and
4. the President.

### **Article 25**

The Assembly is the supreme authority of the CCC and it is composed of all the members of CCC, unless otherwise regulated by this Statute.

The Assembly works at sessions that hold when needed or at least once a year.



## **Article 26**

The sessions of the Assembly shall be convened by the President in the following cases:

- in accordance with the paragraph 1 of this article;
- upon proposal of the Managing Board (in the following text: MB) or
- upon proposal of the 1/3 of the total number of members of the Assembly.

If the President of CCC, within 14 days from the day of submitted proposal, fails to convene a session, the session shall be convened by the MB or by the initiators.

A session of the Assembly is convened by delivering an oral or written invitation, at least seven days before the day of the session.

The President makes sure that the Assembly session has the required number of members for valid decision-making.

## **Article 27**

The Assembly can adopt valid decisions if more than half of the total members is present.

As a rule, the Assembly adopts decisions with a majority vote of the present members.

Participation via video or conference connection, without physical presence at the session, is also considered as attendance at a session of the Assembly.

The session of the Assembly is presided over by a chairman who is elected for each separate session among the members of the Assembly.

## **Article 28**

The Assembly has the following competences:

- adopts, amends and supplements the Statute and the work program;
- adopts annual narrative report and annual financial report and publishes them on CCC's website;
- adopts final account statement;
- adopts Strategy Plan;
- decides to change the goals of CCC;
- elects and dismisses the President of CCC;
- elect and dismiss members of MB (and of other bodies which the Association);
- discusses the achieved CCC's development results and gives instructions for further development;

- controls the implementation of the provisions of this Statute, as well as control over the purposeful disposal of CCC's assets and revenues;
- makes a decision on the payment of the membership fee and the amount of the membership fee;
- decides on the establishment and abolition of branches and other bodies of CGK
- decides for establishment and dissolution of branches and other bodies of CCC;
- decides on termination of CCC with a two-thirds majority of votes from all CCC members; and
- adopts any other acts and exercises activities defined in the Law, this Statute and CCC's acts.

### **Article 29**

The Managing Board (in the following text: MB) of CCC consists of 3 external members.

The mandate of MB members is 4 years, with a right of re-election.

MB elects a chairperson among its members, with mandate of 2 years with a right of re-election.

### **Article 30**

MB has the following competences:

- drafts and proposes amendments and supplements to the Statute;
- carries out CCC's policy;
- carries out the conclusions adopted by the Assembly;
- proposes annual work plan and financial plan;
- adopts by-rules and other acts, except those which according to the law and this Statute are adopted by other authorities;
- adopts decisions for founding permanent or temporally commissions and gives instruction for their work;
- makes decisions on awards, commendations and recognitions;
- adopts decisions upon complaints and appeals;
- exercises other activities arising from provisions of the Law, this Statute and CCC's acts.

### **Article 31**

MB reports on its work to the Assembly of CCC.

MB adopts decisions with a majority vote.

MB meets whenever needed. MB chairperson convenes a session of MB.

A proposal for a session of MB may also be convened by other members of MB, by 1/3 of members of the Assembly and by the President.

The MB chairperson chairs and manages MB sessions, while in his/her absence, a member who will be elected by the MB.

Participation via video or conference connection, without physical presence at the session, is also considered as attendance at the session of the MB.

If the chairman of the MB does not convene a meeting within 14 days from the day of the submitted proposal, then the meeting is convened by the initiator.

A session of the MB is convened by submitting an oral or written invitation, at least seven days before the day of the session.

The chairman makes sure that the meeting of the MB has the required number of members for full-scale decision-making.

### **Article 32**

The President of CCC (here and after: the president) has a four years mandate, with a right of re-election.

The president has the following rights, obligations and competences:

- as an employment authority, it performs all rights and obligations arising from the Law on Labor;
- conducts and organizes the current work of CCC and reports to the Assembly;
- signs the account of CCC and can authorize another person as a second signatory;
- represents CCC;
- convenes and prepares the sessions of the Assembly;
- bears responsibility for carrying out the work program and financial plan;
- takes care for implementation of the decisions and conclusions adopted by the Assembly and MB;
- prepares the work program and financial plan;
- prepares annual narrative report and annual financial report;
- undertakes measures and activities in the legal turnover on behalf of CCC;
- takes care for proper implementation of the legal provisions in the field of its activities;
- concludes agreements and contacts on behalf of CCC;
- manages and is responsible for the management of CCC property;
- makes decisions on the purchase and disposal of the assets;
- carries out other activities regulated by the Law, this Statute and CCC's acts.

### **Article 33**

For exercising statutory and program goals and decisions of the Assembly and the MB, other bodies shall be founded in accordance with this Statute.

## **IX. ADMINISTRATIVE OFFICE**

### **Article 34**

For carrying out administrative, professional and technical matters in implementation of the goals and objectives of CCC, an Administrative Office may be established.

### **Article 35**

The rights, obligations and responsibilities of the Administrative Office's employees, shall be defined by the President of CCC, pursuant to the legal regulations and the Statute.

The President of CCC manages with the Administrative Office.

## **X. DISSOLUTION OF THE ASSOCIATION**

### **Article 36**

CCC shall be dissolved in the following cases:

- upon decision of the members of the Association in accordance with the Statute;
- if the number of members decreases under the number required for founding an association;
- if certain reasons determined in the article 63 of the Law on Citizens' Association and Foundations shall arise;
- in other cases, determined by the law or Statute.

The Assembly shall adopt a decision for dissolution of the Association with a 2/3 majority vote of all members of the Association.

### **Article 37**

The assets and other rights and revenues remaining after covering the obligations of CCC after the dissolution of its work, shall be transferred to the members of CCC under manner and procedure regulated by the law.

## **XI. TRANSITIONAL AND FINAL PROVISIONS**

### **Article 38**

The Assembly of CCC shall interpret the provisions of the Statute, while the MB of CCC shall do so between two sessions of the Assembly.

### **Article 39**

Amendments and supplements of the Statute shall be made on the same procedure as for its adoption.

### **Article 40**

This Statute enters into force on the day of its adoption, and shall be implemented from the day of enrolment in the Register. The Statute shall terminate with the termination of CCC, with its division, merger or transformation in any other form of association.

Skopje, May 23, 2023

**ASSEMBLY OF ASSOCIATION CENTER FOR CIVIL COMMUNICATIONS CCC SKOPJE**